**Visitacion Valley Middle School Library**



**Annual Report May 2015**

**Teacher Librarian: Callen Taylor**

**Library Mission**

The mission of Visitacion Valley Middle School is to inspire readers, encourage tech savvy students, and create a strong sense of community through a variety art, science, and literacy programs:

1. by collection development policies that foster the acquisition of materials that present diverse perspectives and experiences, a variety of interests and reading levels, in numerous languages and with a focus on books to meet the demands of the Common Core;
2. by collaborating with teachers, the Instructional Reform Facilitator and tech leads to create rigorous and engaging curriculum that will instruct students in both information literacy and general literacy;
3. by creating a safe and nurturing environment so all students have a place to go to learn and relax;
4. by developing a variety of library programs that engage students in the arts, science, reading to enchant students and promote a life-long fascination of reading and learning;
5. by constructing a space that incorporates numerous tech tools to encourage and promote critical thinking and decision making skills.

**Highlights:**

* Added over 900 books to the collection, with a focus on Non-Fiction Narrative
* Added many new books to the Chinese and Spanish collection.
* **Increased circulation by 72%**
* Initiated a Summer Reading Program.
* Cleared 98% of all 8th grader books and textbooks
* Facilitated Teen Tech Week
* Improved website by adding teacher project pages and easier access to databases
* Created areas for students: a café like setting and lounge.
* Hosted four student book clubs, one teacher/staff book club and quarterly Book Talks with the SFPL VV branch librarian.
* Two Donors Choose Projects were funded to support book clubs.
* At the end of the year, began a Coding Club and Chess Club to start at the beginning of the year next year.

**Librarian**

**2014-2015**

* Expanded the number of books with over 900 books.
* Collection emphasis: Nonfiction Narrative Books in both Science and Social Studies.
* Created a warm and welcoming space with new furniture and art.
* Initiated a Summer Reading program by working with the ELA teachers and created a website for the project using Lib Guides.
* Hosted non-fiction book talks in the 6th grade history classes.
* Created a Literacy team to address issues of literacy, teaching and learning with the goal of making a literacy pd plan for the next school year.
* Cleared 98% of all 8th grade books and textbooks: either they turned in the books or paid for them (this does not include the 5-6 students that transferred mid year. I did get the 6th transfers though. I did a big push to get all overdue books in and was able to collect about 350 in the last two weeks alone.

**Goals for 2015-2016**

* **Increase the high interest, low level reading books**
* **Have every student check out a book.**
* **Work with all teachers to have students check out books for the content area**
* **Roll out the Literacy Plan to teachers**
* **Host a family literacy night**
* **Use the Diversity Calendar I made in my SJSU MLIS class for VVMS.**
* **More consistent book clubs for students.**
* **Keep up on check out, return, repeat cycle!**

**Instructional Partner and Teacher**

**2014-2015**

* TL collaborated with 10 teachers on a variety of projects that included using Destiny to write book reviews, how to use Noodletools, reading projects, and social studies research projects.
* TLs met with ELA and SS departments regularly to collaborate and support their work.
* Initiated a [Summer Reading Program](http://sfusd.libguides.com/content.php?pid=666924&sid=5521523) with the ELA teachers.
* TL modeled lessons: SFUSD Databases, Noodletools, Prezi, how to find information in a text.
* TL taught Cyber Safety classes to all students and had 2nd period Library Skills students present their own Cyber Saftey power points to the sixth grade.
* TL taught Newcomer students how to log-on, use Google Apps and Destiny.
* Implemented new technologies into my teaching: Screencasts and Guide on the Side.

**Goals for 2015-2016**

* **TL will work with teachers to incorporate research skills into all classes all year.**
* **TL will encourage the use of NoodleTools to support bibliographies and citations.**
* **TL will work with ELA Department to promote the school wide reading program and facilitate the Literacy PLC.**
* **Roll out a Research Orientation for sixth and seventh grade.**
* **Create an online Library Orientation using Guide on the Side**
* **Evaluate and Improve the Summer Reading Program**

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**Information Specialist**

**2014-2015**

* Created Tech team with the IRF to manage computer labs, it requests, and ipad carts.
* TL wrote newsletters informing teachers how to use and incorporate SFUSD databases into the curriculum.

**Goals for 2015-2016**

* **Work with Tech Team to create a skill list of tech/ research skills for each grade.**
* **Develop pathfinders and tutorials to facilitate research and creative project completion.**
* **Create and implement a research orientation for 6th 7th grade.**
* **Update the library website**

**Program Manager**

**2014-2015**

* Hosted three student book clubs (with an average of 10 students in a group) and two teacher book group, quarterly lunch time book talks with the SFPL Vis Valley Teen Librarian, and a LBGTQ Book talk for the Gay Straight Alliance.
* As a part of the Circle of Schools relationship with Salesforce, began a Coding Club with 6th graders.
* Teen Tech Week- with lunchtime activities.
* Monthly lunch activities: button making with SFPL, drawing Bone competition with Comix Experience
* 40 Book Challenge:

75 students participated

14 students completed the challenge!

**Goals for 2015-2016**

* **Host more book clubs for students and teachers**
* **Start the ebook at lunch program**
* **Continue to support clubs at lunch, especially a chess club**
* **Host the Book Mobile and library card drive.**
* **Have author talks**

**Leader**

**2014-2015**

* TL was a computer lab manager and tech team co-facilitator
* Facilitated an ELL pd about how to address the needs of the Long Term ELLs

**Goals 2015-2016**

* **Continue work on ILT and Tech Teams**
* **Facilitate PDs on incorporating research skills into the classroom everyday (yes! Everyday)**
* **Lead the Literacy Team to help implement literacy goals and pds.**
* **Mentor a teacher**

**Professional Development**

**2014-2015**

* Attended the YALSA, CSLA
* Continue to work with Michelle Powers on pds that promote research skills.

**Goals for 2015-2016**

* **Work with other TLs on collaborative projects**

**Challenge Areas:**

**** This year I worked one more day but felt like I did less. When writing this report I was curious to why I worked with fewer teachers, facilitated fewer PDs and was less active in the Instructional Leadership Team. Last year, VVMS had an IRF that I worked closely with. Together we worked on meaningful collaborations with teacher and projects. This year that IRF became and AP and was not able to commit on a regular basis on projects. The school did not get an IRF this year and I think I filled in for the IRF in many aspects and not all of those responsibilities were library related. I was pulled in many directions this year and unable to work deeply on any project. I want to prune some of the extra work next year and focus on two areas: research and literacy.

Another challenge next year will be the school remodel. I will need to box up the library for the remodel in the fall. I have four rooms I am responsible for and I am cannot even visualize how this will work.

Lastly, I tried a few literacy initiatives: 40 Book Challenge, Summer Reading, Book Clubs and to get teachers to read and suggest a book to students. The programs started well but kind of fizzled without teacher support. I could not be a one-woman show and really needed teacher support in promoting and sustaining these initiatives.

**Library Statistics**

**Circulation**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2012-2013** | **2013-2014** | **2014-2015** |
| **Total Yearly Circulation** | 295 | 3,229 | 5,678 |
| **Books Added** | 259 | 1837 | 958 |
| **Books Deleted and Weeded** |  | 6,915 | 1319 |

**Library Usage**

Average students served per week: 535 students

Collaborative Research Projects and Units

* Music Heritage Research Project
* Islam Research Project
* Ancient Religion Webquests
* Writing book reviews for Destiny
* Annotated Holocaust Picture
* Chew on This libguide

Co-Teaching/ Modeling work:

* Using Instagrok to presearch
* How to use Noodle Tools

**Subscription Database Usage**

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2012-2013 | 2013-2014 | 2014-2015 |
| Culture Grams | 17 | 204 |  |
| World Book Online | 12 | 2346 | **1,736** |
| Noodle Tools | 0 | 346 | 436 |
| SIRS | 0 | 1147 | 142 |
| Britannica |  |  | 2642 |
| # of Libguides |  | 10 | 12 |

**Budget**

School Budget

|  |  |  |  |
| --- | --- | --- | --- |
| Category | 2014-2015  Requesting | PO #  2014-15 | Rationale |
| Reading Materials  -Jr. Library Guild  -Magazines:  -Books  -Ebooks | $1414,20  $296.57  $5,000  $500 | JLG- 868-lib04-1415  1701.00  Magazines  $323.31  868-lib05-1415  Titlewave:  Libo5- $1533.61  Lib06  $1207.11  Lib07  $1558/05 | I will continue the subscriptions to the JLG and magazines. I want to expand the newcomer collection and the diverse book collection. As per teacher suggestion I want to work on the biography and ancient history collections to meet the demands of the common core |
| Supplies | $1000 |  | Supplies include cataloguing, book binding, and other supplies necessary to keep up the library. |
| Lunch and Clubs | $339  $2500 | Games- S&S supplies  410.79  868-lib03-1415  Lego Robotics  868-Lib08-1415  $1,967.34 | I need to replace games from last year. The additional $2500 is to create a LEGO robotics and story club. They are educational kits that can be used in the library or in classes.  - National Geographic Bee registration  - 50 Book Challenge awards |
| Environment | $1937  $500 |  | I would like two rugs and few bean bag chairs to complete the café sections and some funds for prints. |

PEEF: $13,040- all spent on books